



**CHRIST THE KING  
SCHOOL  
BEACONSFIELD**

**ANNUAL SCHOOL COMMUNITY  
MEETING**

**Wednesday 30 November 2011**

**at 7.00pm in the**

**SCHOOL HALL**

**CHRIST THE KING SCHOOL BOARD &  
PARENTS & FRIENDS' ASSOCIATION  
ANNUAL SCHOOL COMMUNITY MEETING  
TO BE HELD AT 7.00 P.M. WEDNESDAY  
30 NOVEMBER 2011  
IN THE SCHOOL LIBRARY.**

**A G E N D A**

1. **Opening Prayer**  
*(Father Liam Keating, SMA)*
2. **Apologies**
3. **Welcome by Chairperson,  
Purpose of Meeting & Criteria for Board Members**  
*(Mr Dino Pacella)*
4. **Minutes of 2009 Annual General Meeting and Acceptance of Minutes**  
*(Mrs Linda Brookes)*
5. **School Board Chairperson's Report**  
*(Mr Dino Pacella)*
6. **Principal's Report**  
*(Mr Peter Panizza)*
7. **School Board Treasurer's Report**  
*(Mrs Sophie Mickel)*
8. **Parish Priest's Report**  
*(Father Liam Keating SMA)*
9. **Nominations to School Board**  
**Three nominations for three positions**  
*(Mr Peter Panizza)*
10. **Introduction of Board Nominees for 2012**  
*(Mr Peter Panizza)*
11. **Board Membership 2011**  
*(Mr Peter Panizza)*
12. **Farewell to Retiring Board Members**  
*(Mr Peter Panizza)*
13. **Election to the School Board for 2012 (Voting not required)**  
*(Mr Peter Panizza)*

- 14. Announcement of New Board Members for 2012**  
*(Mr Peter Panizza)*
- 15. P & F President's Report**  
*(Mrs Anna D'Ortona)*
- 16. P & F Treasurer's Report**  
*(Mrs Julie Allen)*
- 17. Election of P & F Executive**  
*(Mr Peter Panizza)*
- 18. Close**

# **CHRIST THE KING SCHOOL BOARD**

## **Criteria for Membership of the Board shall be:**

- Possession of special skills that will be an asset to the Board;
- A deep interest in the welfare of the students and staff;
- A desire to give service to the Catholic School Community;
- A keenness to promote Catholic schooling;
- An ability to work co-operatively and constructively with all other members of the Board; and
- A sufficiency of time to devote to Board duties.

## CHRIST THE KING SCHOOL

### ANNUAL COMMUNITY MEETING MINUTES

WEDNESDAY 24 NOVEMBER 2010

AT 7.30 P.M.

#### 1. PRESENT

Father Liam Keating  
Peter Panizza  
Teresa Sapienza  
Angie Letizia  
Oonagh Fitzgerald  
Catherine Bastiani  
Eamon Broderick  
Dino Pacella  
Tonina Cammarano  
Simonette Chiappini  
Anna D'Ortona  
Susan Abercromby  
Andrew Kelly  
Rikki Bergen  
Paula Galipo  
Anna Fanning  
Kahlia Bailey  
Kristy Polimeno  
Rita Onoforo  
Delyn Ferron  
Lucy Jocelyn  
Aaron Murray  
Lee Watson  
Caterina D'Angelo  
Kristine Ricci  
Linda Brookes  
Virma Camporeale  
Antonia Johnstone

Cheryl Babich  
Sandra Seman-Bourke  
Carolyn Iannello  
Julie Gummer  
Fran Hagen  
Lisa Gosatti  
Soraya Ramsey  
Donna Paskov  
Sophie Mickel  
Lisa Luelf  
Louise Whiteaker  
Gavin Poole  
Damian Geaney  
Silvia Greaves  
Dina Cinquina  
Kylie-Anne Stokes  
Alyce Bartlett  
Rosey Gumina  
Cathy Pagani  
Liz Ashcroft  
Franca Pasquarelli  
Amanda Raffaele  
Marg McLinden  
Lorraine Smith  
Joanne Galipo  
Samantha Letizia  
Jo-Anne Bafile

#### 2. APOLOGIES

Lily Hartley  
Michelle Ferguson  
Mary Ward

Linda Taylor  
Rhonda Cook

#### 3. WELCOME & PRAYER

- Peter Panizza welcomed the attendees and opened the meeting at 7.30pm
- Peter introduced Sandra Seman-Bourke (Board Chairman)
- Sandra invited Father Liam Keating to do the opening prayer
- Opening Prayer: Father Liam Keating
- Sandra presented the purpose of the meeting and the criteria for Board Membership details (copy attached).

**4. MINUTES OF 2009 ANNUAL COMMUNITY MEETING**

- The minutes of the 2009 Annual General Meeting were presented by Sandra and confirmed

**Moved:** Teresa Sapienza

**Seconded:** Sophie Mickel

**5. CHAIRMAN OF THE SCHOOL BOARD REPORT (copy attached)**

- Prepared and presented by Sandra Seman-Bourke

**6. PRINCIPAL'S REPORT (copy attached)**

- Prepared and presented by Peter Panizza

**7. SCHOOL BOARD TREASURER'S REPORT (copy attached)**

- Prepared and presented by Sophie Mickel

**8. PARISH REPORT (copy attached)**

- Prepared and presented by Father Liam Keating

**9. SCHOOL BOARD MEMBER ELECTION**

- Three (3) vacancies existed and four (4) nominations were received. The nominations were as follows:
  - Eamon Broderick nominated for election
  - Linda Brookes nominated for election
  - Silvia Greaves nominated for election
  - Lee Watson nominated for election
- The candidates introduced themselves and gave background information
- All attendees voted by selecting 3 of the nominated persons
- Votes were tallied by Fr Liam Keating and Peter Panizza
- Eamon Broderick, Linda Brookes and Silvia Greaves were appointed to the School Board for a two year term.

**10. RETIRING BOARD MEMBERS – THANK YOU!**

- Peter thanked the retiring Board Members for their years of service and presented those in attendance with flowers & chocolates
  - Sandra Seman-Bourke
  - Carolyn Iannello
  - Linda Taylor
  - Mary Ward

**11. P&F PRESIDENT'S REPORT**

- Prepared and presented by Anna D'Ortona (copy attached)

**12. P&F TREASURER'S REPORT**

- Prepared by Julie Allen and presented by Anna D'Ortona (copy attached)

**13. P&F EXECUTIVE & MEMBERS**

- Nominations as follows:
  - Anna D'Ortona President
  - Paula Galipo Secretary
  - Julie Allen Treasurer
  - Tonina Cammarano Member
- Peter thanked outgoing P&F Vice President, Dina Cinquina, for her service and presented her with flowers

**14. MEETING CLOSED BY PETER PANIZZA AT 8.45PM**

**14. CLOSE - TEA, COFFEE & CAKE/BISCUITS SERVED**

**CHAIRMAN,** \_\_\_\_\_ /

Our Ref: ASC2304-BJP-ARG



31 March 2011

Christ the King School  
PO Box 213  
SOUTH FREMANTLE WA. 6162

DIRECTORS  
Geoffrey Paganoni B Bus CPA  
Michael McGrath B Bus CPA  
Mark Douglas B Bus CPA  
Matthew Moonen B Com CPA  
Ben Paganoni B Com CPA

Dear Sir/Madam

**MANAGEMENT LETTER – YEAR ENDED 31 DECEMBER 2010**

We have completed our audit of Christ the King School for the above year.

As stated in our engagement letter, our audit is designed to form an opinion on the financial report.

During the conduct of our audit noted the following matter that we consider worthy of the School Board's attention –

- During audit testing, it was concluded that, although general meeting minutes were verbally authorised, there was no evidence of authorisation, by way of a signature. For evidence of proper internal control, it is suggested that the school principal sign minutes of meetings to indicate proper authorisation.

This report is prepared under the terms of our engagement solely for the information of the School Board.

Should we be able to offer any further assistance please do not hesitate to contact us.

Kind regards

A handwritten signature in blue ink, appearing to read 'Ben Paganoni', with a circular flourish underneath.

Ben Paganoni  
DIRECTOR

# Principal's Report Annual General Community Meeting 30 November 2011

My main task this evening is to share with you the Catholic Education System Priorities and Christ the King School's Priorities and areas of Focus for 2012.

## Catholic Education System Priorities - 2012

The three system priorities for 2012 are:

### 1. Catholic Identity

Embracing the Evangelising Role of Catholic Education by:

- Embracing the diversity of the Earth and all its peoples or
- Focusing on one central aspect of the school's Evangelisation Plan

### 2. Education

Building Leadership, Capacity and Quality Learning and Teaching in Catholic Schools through the Quality Catholic Schooling framework by:

- Reviewing one component from Education (Student Learning) Domain or
- Reviewing one component from Education (Student Support) Domain or
- Reviewing one component related to leadership or capacity

### 3. Stewardship

Aligning the CEOWA's systems and processes with its strategic objectives by:

- Balancing the school's annual budget

## Christ the King School Priorities and Areas of Focus - 2012

The five school priorities and areas of focus for 2012 are:

### 1. Quality Catholic Schooling (QCS):

This is a Catholic Education System wide approach to a whole school improvement framework for schools to use in self-review. It also has a focus on developing leadership to ensure that the whole school improvement actually makes a difference. The QCS framework is divided into 5 key areas: Catholic Identity, Community, Student Learning, Student Support and Stewardship.

Within each of these 5 key areas there are a number of individual components. In all there are 24 components. In 2011 CtK focused on the following 5 components: Staff Well-Being, Evangelisation, Special Needs, Engaging with Parish/Church and Engagement with Parents/Family

As a consequence of the above a number of actions have been agreed to. All improvement efforts in the school are concerned with improving provision for students and ultimately with student achievement. It must also be acknowledged that a number of processes that the school currently has in place are sound. This is something we should all be proud of and celebrate.

In 2012 CtK will focus on the following 5 Components:

- Vision and Mission
- Vision for Learning
- Learning Environment
- Student Engagement
- School Improvement Processes

**2. National Partnership Project (NPP):**

This is a systematic and co-ordinated approach to building the capacity of all staff to improve literacy and numeracy outcomes for all students in our school. The project has a clear vision and focus and makes use of data to measure continuous improvement. The initial focus of the NPP project back in 2010 was in the area of Mental Computation, with a move towards problem solving in 2011. This same focus will be continued and further developed in 2012.

**3. Early Childhood Education:**

In 2010 there was a concerted effort to establish the identity of an Early Learning Centre. For the first time there was combined: Three Year Old, Kindergarten and Pre-Primary Parent Information Evening. In 2011 the school introduced a three year old program operating one session per week. In 2011 we also introduced: before school, after school and vacation care through an external provider. These wonderful programs that are totally child centred will be maintained and further developed in 2012.

**4. Information Communication and Technology (ICT):**

In 2012 we will continue our focus on ICT. The school Board has identified this as an area of priority and as such has agreed to invest approximately \$130,000 in this area, this will include:

- Wireless access/solution for CtK
- Purchasing 30 laptops with appropriate transportation facilities for student use. This will mean one laptop per student for use in classroom or other setting
- Purchasing a laptop for each teacher
- Employing the services of an ICT expert provide for technical support and trouble shooting. This will include: school based service and remote support

**5. New Student Leadership Model:**

At Christ the King School we firmly believe in developing the leadership potential of our students. This year, as part of the Curriculum, all the students in Year 5 participated in a weekly skills training program that promoted their leadership development. We also introduced for the first time a Student Leadership Day. Four other schools joined with us and in total there were about 200 students and 15 teachers that participated in the day. We are committed to ensuring that our Year 5 students are given every opportunity to enhance their leadership skills. In 2012 we will be modifying the existing student leadership model, enabling greater participation and more responsibility for our student leaders. The focus of this model will not only be on student leadership development, but, will also be on developing a whole school sense of ownership and pride in their respective Houses: DeVialar, McTavish, Donovan and Milne.

In 2012 the Student Leadership Model will consist of:

- Head Boy and Head Girl chosen by the staff
- 8 House Leaders (two from each House) voted in house groups by Year 4 & 5 students and the staff

The overall aim of CtK School is to encourage students to become meaningful and active members of society, who model their Catholic faith. It works in partnership with families and parish to create a co-operative, enriching and affirming community. It further aims to provide opportunities for all students to reach their full potential by offering a supportive, engaging and challenging educational environment. The school seeks to implement 'best practice' in all its classrooms through literacy/numeracy dedicated time, professional learning community meetings, literacy/numeracy coordinators and support teachers. Specialist teachers offer programs in: physical education, performing arts and music, Italian, library and ICT. Individual tuition in music is available and the Active After School Sports program is conducted.

### **Thank you to the Various Groups in the School:**

I take this opportunity of thanking the various groups within the school.

The School Board, the financial management arm of the school and a great source of support and advice to me:

- Parish Priest - Rev Fr Liam Keating
- Board Chairperson - Dino Pacella
- Board Treasurer - Sophie Mickel
- Board Secretary - Linda Brookes
- Board Members - Teresa Sapienza, Silvia Greaves & Eamon Broderick
- Parish Representative - Mary Ward
- P&F Representative - Dina Cinquina

Your ongoing commitment to the future planning and needs of the school is appreciated. Thank you for the many hours of dedicated work and service.

The P&F is a very active body of people, a dedicated team of parents working in the best interests of the school and the children. It is through your efforts that much has been achieved for the children of our school. In particular I would like to acknowledge and thank the Executive members of the P&F:

- President - Anna D'Ortona
- Vice President – Elena Collica
- Secretary - Paula Galipo
- Treasure - Julie Allen

I wish to acknowledge in a special way the staff of Christ the King School:

- The administration Staff: Cheryl Babich and Amanda Raffaele, your dedication, professionalism and hard work are genuinely appreciated.
- The teaching staff of Christ the King School: Thank you for your genuine love of teaching and of the children entrusted to your care.
- Thank you to our non-teaching staff: Our dedicated teacher assistants and all the other staff that are part of CtK.
- The Assistant Principal: Angie Letizia. A sincere thank you for your ongoing commitment, dedication and support.

I also wish to acknowledge Father Liam Keating. Thank you for your presence, for your pastoral care and for your involvement and contribution to the life of the school.

To all our parents, I take this opportunity of thanking you all for entrusting your most precious treasures to our care.

You all contribute so much to the life of Christ the King School; you each bring your unique gifts and talents and for this I sincerely thank all of you.

I look forward to working with you all in 2012 and ask for your continued involvement and support. Remembering that everything we do ultimately do serves the children entrusted to our care.

I conclude with this beautiful quote from Kate Douglas Wiggin an American children's author and educator who led the kindergarten education movement in the United States (1856-1923).

“Every child born into the world is a new thought of God, an ever fresh and radiant possibility.”

Peter Panizza  
Principal

## **PARISH PRIEST'S REPORT**

Once again that time of year has come when we reflect on what has been happening within our Parish/School Community of Christ the King during this past year. As we mention almost every year, there is always something quite significant and noteworthy happening.

On the Parish scene over this year we continue to see very many people from our own Parish and from the surrounding Parishes coming in great numbers to our Perpetual Adoration of the Blessed Sacrament in our Parish Church of Christ the King. This very special devotion has witnessed many miracles of grace for those who come to the Church at all hours of the day and night each and every week. Recently we had the 8<sup>th</sup> Anniversary Celebration of this devotion and for this we give thanks to God. During this year it has also been truly wonderful to see the constant and positive use of our Parish Community Centre by both the Parish Community and the School Community.

On the school scene during this year we have seen continuing improvements to our School Campus, making it a very welcoming place for all involved in the school community. In this context we have recently had the Official Opening and Blessing of our new school hall, as well as the Blessing of our kindergarten refurbishment. This event was celebrated in a truly fitting way and was a credit to all concerned. The new additions certainly enhance our Parish School and we pray that they may be fully utilised to help our school community to remain loyal to our School Motto – TO CARE FOR AND RESPECT EVERYONE!

As usual this year the Sacraments of Reconciliation, First Holy Communion and Confirmation were celebrated for the whole Parish/School Community in our Parish Church during the months of May, June and September. The link between Church and School is further strengthened when we come twice a term to celebrate Mass for the whole school community in our Parish Church. All these special and prayerful celebrations are a very definite sign of the co-operation between children, parents, parishioners and priest. We pray that the celebrations of all these great events may help us all on our journey of faith.

So let us continue to pray that the year which lies ahead will further enrich the lives of all of us – students, families, school staff and priest.

May God bless you, your families and all your loved ones during the wondrous Season of Christmas which lies ahead. (Fr Liam Keating, SMA, Parish Priest)

## **P & F PRESIDENT'S REPORT**

After two years of fundraising we reached our commitment to replacing our play-ground equipment on our school oval. Installation of the new play equipment was finalised in Term 3 this year. We have received much positive feedback from the children who are more than happy with our new equipment and we all hope you enjoy it for many years to come.

Our fundraising events started this year with:

- The Children's Disco, great to see all enjoying the night.
- Easter Raffle, a big thank you to all who donated the Easter eggs for the raffle and to those who won the raffle, I hope you had a happy Easter.
- Mother's Day Morning Tea, this year our mothers were treated to a special morning tea provided by the P & F.
- Father's Day Breakfast, our traditional bacon and egg breakfast enjoyed by our fathers.
- Lapathon, the Lapathon is always a very successful day, the more laps run the more money for our school, so a big thank you to our children.
- Sports House Carnival, this was a fun-filled day. Great to see all children and parents enjoy the event.
- World Teachers' Day, this year we celebrated World Teachers' Day with a lunch in our new hall for the teachers. Our teachers work tirelessly to educate our children so this is a day of appreciation for their good work. This was enjoyed by all teaching staff and we are looking forward to it next year.
- This year was the official opening of the new hall and the kindy class. We had a beautiful opening of the hall and the placing of the crosses followed by afternoon tea. Even though the rain came down and blessed us from above it turned out to be a great afternoon. Many thanks to the Federal Government (BER Project) for funding this project.

On a personal note there are so many people I need to thank, because without their continued support many things would not have been possible. Thank you to our Principal, Mr Peter Panizza, for putting up with my numerous 'drop-ins' to his office regarding new ideas for school events, thank you for all your advice and support throughout the year. Thank you to the Assistant Principal, Angela Letizia, for planning rosters and involving staff and students in P & F events. Amanda, at the front desk, for making sure all my newsletters go out on time. To Mrs Cheryl Babich, what would I do without your continued support, knowledge and experience. Finally, thank you to Mr Dom and all the teaching staff for your help through the year, it is very much appreciated.

To the parents of all the children here at Christ the King School who gave up their time to attend meetings and help in fundraising events, a very big thank you. I would also like to thank my P & F executives for all your direct continued support. Without you all none of this would have been possible so thank you:

Elena Collica, P & F Vice President  
Julie Allen, Treasurer  
Paula Galipo, Secretary  
Dina Cinquina, P & F Representative to the Board

I would like to thank you all for your continued support throughout the year and please continue supporting the P & F, as our efforts will be beneficial for the children at school.

Our school motto is;

‘Working together for the benefit of the students, staff and parents of Christ the King School’.

I hope together with my executives, we have fulfilled this motto and we hope we will continue to do so in 2012. Thank you again and I wish each and every one of you a very Merry Christmas and a safe and Happy New Year.

Anna D’Ortona P & F President

## **PARENTS & FRIENDS' COMMITTEE**

### **INCOME AND EXPENDITURE 2011**

Opening balance at CDF \$32,967.19

#### **Plus fundraising during 2011**

• Disco in March \$1802.15 less outlay \$961.60	858.55	
• Easter Raffle in April	2,960.20	
• Gold Coin Free Dress in May	444.35	
• Car Park Raffle in May	140.00	
• Lapathon in June \$4794.40 less expenses \$200	4,594.40	
• Carnival Raffle in November	2,310.00	
• Carnival Cake Stall in November	1,136.70	\$12,444.20

Total cash at bank \$45,411.39

#### **Other funds received by P & F in 2011**

• Levy	10,992.30	
• CBA Student Commission	1,349.72	
• Bank credit interest	63.01	\$12,405.03

\$57,816.42

#### **Mayor outlays from funds raised 2010/2011**

• Year Six Camp	2,500.00	
• Items purchased for Canteen	1,138.94	
• ATM Fees	7.00	
• Air-conditioning	5,900.00	
• P & F Federation	1,511.00	
• Mother's Day Morning Tea	895.00	
• Father's Day Breakfast	424.47	
• Crossing Guard Uniforms	868.00	
• Teachers' Wish List	4,467.53	
• Play Space Equipment & Assoc. completion	36,133.65	
• Miscellaneous expenses for fundraising	368.04	\$54,213.63

**Balance at bank as per bank statement at 25/11/2011** **\$ 3,602.79**



## CHRIST THE KING SCHOOL, BEACONSFIELD

### 2012 Annual Fees & Charges

<b>CHARGES PER FAMILY</b>	<b>Three Year Old Program</b>	<b>Kindergarten</b>	<b>1 Child</b>	<b>2 Children 20% disc.</b>	<b>3 or more Children 40% disc. (excluding Kindergarten)</b>
Tuition Fees \$37 x 38 weeks	1406.00	864.00	1080.00	1944.00	2592.00
School Year Book	25.00	25.00	25.00	25.00	25.00
Building Levy 20% of Tuition Fee	25.00	216.00	216.00	216.00	216.00
P&F Levy	10.00	40.00	40.00	40.00	40.00
<b>Total Family</b>	<b>1466.00</b>	<b>1145.00</b>	<b>1361.00</b>	<b>2225.00</b>	<b>2873.00</b>

<b>CHARGES PER STUDENT</b>	<b>Three Year Old Program</b>	<b>Kindergarten</b>	<b>PrePrimary</b>	<b>Year 1-6</b>
<b>Amenities 3YO-6</b>	<b>20.00</b>	<b>100.00</b>	<b>100.00</b>	<b>100.00</b>
Colour Photocopy Levy 3YO, K, PP	10.00	15.00	20.00	
Cooking Levy K-P		15.00	20.00	
Smart Words Year 1-6				15.00
Sacramental Charge Yr 3, 4, 6				40.00
Student Leadership Team Yr 6				50.00
Camp Yr 6				300.00
Enrichment Group Excursion (20)				30.00
Graduation Levy Year 6				65.00
Student Diary				10.00
Class Movies PP & Year 6			15.00	15.00
Excursions and/or Incursions K-6		30.00	60.00	60.00
Edu-Dance P-6			25.00	25.00
CCI 24 hour Cover Student Insurance	12.00	12.00	12.00	12.00
Swimming Year P-6			90.00	90.00
Swimming Carnival Year 4-6				20.00
IT Levy Year K-6		30.00	50.00	50.00
House Shirts Years 1-6				25.00